TRIP OVERVIEW

DESTINATION

DEPARTING

RETURNING

LANGUAGE

CURRENCY

CONVERSION RATE

1 ____ =

FLIGHT #	DEPARTURE	ARRIVAL

ACCOMMODATION	CHECK IN	CHECK OUT

NOTES

TRANSPORTATION	DEPARTURE	ARRIVAL

EMERGENCY NUMBERS	
POLICE	
FIRE	
AMBULANCE	
OTHER	

LODGING	PRICE
TOTAL	

TOURS & EXPERIENCES	PRICE
TOTAL	

FLIGHTS & TRANSPORTATION	PRICE
TOTAL	

MISCELLANEOUS	PRICE
TOTAL	

GRAND TOTAL

RESTAURANTS TO CHECK OUT

RESTAURANT	CUISINE TYPE	CITY/AREA

STORES TO CHECK OUT

STORE	MERCHANDISE TYPE	CITY/AREA

TRAVEL EXPENSE TRACKER

DESTINATION: CURRENCY:

DATE	DESCRIPTION	CATEGORY	AMOUNT

EXPENSES TOTAL:

USEFUL PHRASES

MY LANGUAGE	TARGET LANGUAGE

PRE-TRIP TO DO

✓	PRE-SHOPPING LIST
○	
○	
○	
○	
○	
○	
○	
○	
○	
○	
○	
○	
○	
○	
○	
○	
○	
○	

✓	RESERVATIONS
○	
○	
○	
○	
○	
○	
○	
○	

✓	DOCUMENTS TO DOWNLOAD/PRINT
○	
○	
○	
○	
○	
○	
○	
○	

✓	AROUND THE HOUSE
○	
○	
○	

✓	CONTACT FINANCIAL INSTITUTIONS
○	
○	
○	

Daily Planner

date

location

weather

main activities

budget

today's schedule

food plans

breakfast

lunch

dinner

snacks etc.

NOTES

expenses

item	amount

total